

RESIDENTIAL CLIENT QUESTIONNAIRE

Part 1: Initial Response to Inquiry



Communication

Who is the primary contact for the project?

Name _____
Phone _____
Email _____
Current Address _____

Is there anyone else who will be involved in the design process or that will be a decision maker?

Name _____
Relationship _____
Phone _____
Email _____
Current Address (if different than above) _____

What is your preferred contact method?

- Phone
- Text
- Email
- No Preference

What is a good time to reach you?

- Business Hours
- Before Noon
- After Noon
- Evenings
- Weekends

Project + Design Information

What is the location of the project? The address, lot, parcel, etc.

Which categories best describe your project? Please select all that apply.

- New Construction
- Remodel
- Addition
- Historic Remodel (building over 60 years old)
- Small Structure (i.e. pavilion, pool house, garage)

Tell us more about the project.

What are your must-haves and priorities? How big do you think it will be?

How would you describe your style?

For example: Contemporary, Eclectic, Craftsman...

Do you have a collection of ideas or images that you'd like to share with us? If so, please provide links below.

For example: Pinterest page, Houzz page, Dropbox, list of websites or existing photos, etc.

Is there anything else you'd like to share about the project?

Process + Construction

Where would you say you are in the process?

- I'm just thinking about it
- I have some ideas
- I'm ready to build

Have you built a house, renovated, or added on to a house before? What was the experience like?

Did you work with an architect? _____

Do you have a schedule in mind? If so, walk us through it.

For examples: I'd like to begin construction in 6 months

Have you contacted any general contractors regarding this project already? If so, who are you talking to? If not, no worries, we can help with this.

Do you have a clear picture of your construction budget? Include details if possible. (Construction budget doesn't include design fees, engineering fees, cost of land, utility hookups, and permitting fees.)

Are you interested in exploring Green Building or Energy Efficient design options?

What about us...

What questions do you have for us?

We're curious, how did you hear about us?

For example: Google search, reference from a friend, etc.
